



**GENERAL TERMS OF SALE AND DELIVERY ALSANIT  
(OGÓLNE WARUNKI SPRZEDAŻY I DOSTAWY ALSANIT – OWSiD)**

1. These terms define the rules governing the sale and delivery of products offered by ALSANIT Sp. z o.o. with its registered office in Trzcianka (hereinafter referred to as ALSANIT) to other business entities (hereinafter referred to as the Buyer), unless they have been altered by a separate written agreement between ALSANIT and the Buyer. In case a separate agreement is concluded, the provisions of the agreement shall take precedence, while the provisions of these General Terms of Sale and Delivery (hereinafter OWSiD) shall apply to the extent not regulated by the agreement.
2. Whenever the OWSiD refers to the subject of the agreement, this term shall be understood as goods, products, and services.
3. Invoices are issued and sent electronically to the email address provided by the Buyer in the order. The Buyer may provide a different email address(es) for the receipt of invoices. In such a case, all invoices related to this and future orders of the Buyer will be sent to the designated email address for electronic invoicing. The electronic invoice is considered received at the moment it is sent by the Seller exclusively from the email address: sprzedaz@alsanit.pl. If the Buyer does not wish to receive invoices electronically, they may object within 7 days from the date of the agreement, in which case the issuer is obliged to provide the Buyer with invoices in the traditional paper form.
4. The terms, value of the subject of the agreement, and the delivery time are defined in the offer prepared by ALSANIT based on the inquiry received from the Buyer. The conditions specified in the offer are valid for the period of validity indicated therein.
5. The Buyer accepts the ALSANIT offer by placing an order in writing. A written form is also understood as a fax/email. ALSANIT allows the possibility of accepting an order in another form, but it requires written confirmation from ALSANIT of its acceptance for execution. The date of conclusion of the agreement is the day ALSANIT confirms the acceptance of the order for execution. The lack of written confirmation of the order by ALSANIT implies that the agreement has not been concluded, and the Buyer has no claim to conclude the agreement or any claims for damages.
6. The order is forwarded to production after the Buyer submits an order confirming the acceptance of the terms included in the offer, necessary drawings, and all documents and data required by ALSANIT, as well as after the Buyer makes a down payment of the amount specified in the offer or provides other agreed payment security. The Buyer's failure to meet any of the above conditions results in the suspension of the order's execution until these conditions are fulfilled and may extend the delivery time by the period between placing the order and completing the required documents or advance payment. ALSANIT also reserves the right to cancel the order if the additional 7-day period designated for the completion of the deficiencies mentioned above expires without effect.
7. ALSANIT is obliged to prepare the subject of the agreement in accordance with the order placed by the Buyer and confirmed by ALSANIT. ALSANIT products are not sanitary fittings and are not subject to silicone treatment.
8. The Buyer may change or cancel the placed order only with ALSANIT's consent, expressed in electronic or written form. In the event of a change in concept, project decision, or technical data by the Customer that is not due to an error on the part of ALSANIT, we reserve the right to adjust the order value. By changing or canceling the order, the Buyer is obliged, at ALSANIT's discretion, to pay either:
  - a. a contractual penalty of 20% of the net value of the subject of the agreement, or
  - b. any costs incurred by the Seller in connection with the execution of the subject of the agreement (for example: additional design work will be charged at a rate of 50.00 Euro per working hour of the CAD constructor).
9. ALSANIT reserves the right to increase the agreed value of the subject of the agreement in accordance with changes in the prices of materials necessary for the production of the goods. Changes in exchange rates, increased customs duties,



insurance premiums, transportation fees, or other charges that occurred after the Buyer accepted the offer and affect the price of the goods must be accepted by the Buyer. The Buyer will be promptly informed by ALSANIT of any price changes.

10. If, outside the control of ALSANIT, difficulties arise that cause the cost, delay, or impossibility of completing the order, ALSANIT may, by giving the Buyer written notice of the circumstances, without liability for damages: a. withdraw from the agreement in whole or in part. b. complete the subject of the agreement on modified terms with the mutual consent of the parties.
11. The delivery of the subject of the agreement is based on the Incoterms 2010 - EXW (Ex Works) formula, unless the parties agree otherwise in the order. In such a case, the goods are considered delivered, and the subject of the agreement as fulfilled, at the moment of release of the goods from ALSANIT's warehouse.
12. In the case of intra-Community supply transactions, as defined in Article 138 of Council Directive EU 2006/112/EC of November 28, 2006, on the common system of value-added tax, the Buyer must notify ALSANIT in writing before the execution of each delivery of their VAT identification number for intra-Community transactions. If ALSANIT does not provide transportation of the goods, the Buyer must also provide a declaration that the Product will be transported by the Buyer or on their behalf outside the territory of Poland to the territory of another EU Member State. In the situation described above, ALSANIT is entitled to issue an invoice to the Buyer applying the 0% VAT rate. If the above-mentioned documents are not provided by the Buyer within the required time or contain incorrect, inaccurate, or misleading information, and if the Buyer's VAT number cannot be verified in time with the tax authorities, the delivery will be considered a domestic delivery, and the value of the subject of the agreement will be increased by the applicable tax.
13. In the case of deliveries of goods outside the territory of Poland to another EU Member State, the Buyer is obliged to provide ALSANIT with documents confirming the intra-Community supply of goods (delivery note, hereinafter referred to as WDT) immediately upon delivery of the goods, but no later than within 20 days from the end of the month in which the delivery took place. If the Buyer fails to provide the WDT documents, ALSANIT will charge the Buyer with the amount of value-added tax according to the rate applicable to domestic sales of the delivered goods at the time of delivery.
14. If the tax authorities do not accept the proof of export of goods outside the territory of Poland to another EU Member State, the Buyer will be required to provide ALSANIT with additional information and evidence to confirm the aforementioned circumstances.
15. In the event of non-collection of the goods or non-payment of the due amount within the agreed term by the Buyer, even though the goods comply with the order, ALSANIT will grant the Buyer an additional 14-day period to settle the payment or collect the ordered goods. After the ineffective expiration of the period set out in the preceding sentence, ALSANIT reserves the right to withdraw from the agreement by submitting a relevant statement to the Buyer. In the event of ALSANIT's withdrawal from the agreement for reasons attributable to the Buyer, the Buyer will pay ALSANIT a contractual penalty of 10% of the agreed value of the subject of the agreement. Upon ALSANIT's withdrawal from the agreement, the down payments made by the Buyer will be applied first to the contractual penalty and ALSANIT's claims arising from non-performance or improper performance of the agreement, including claims for damages.
16. The imposition of a contractual penalty does not deprive ALSANIT of the right to seek compensation from the Buyer according to general principles.
17. In the event of ALSANIT's withdrawal from the agreement for reasons attributable to the Buyer, ALSANIT is entitled to commission the liquidation (disposal) of the goods produced to the Buyer's order at the Buyer's expense.
18. If the agreement includes the sale along with assembly services, the Buyer is required to declare that all rooms where ALSANIT Products are to be installed will be ready for installation from the date indicated in the statement. A room is considered ready for installation if it is cleared, with the floor and walls (at least up to the height of the installation) covered with the finishing layer intended for use (in the case of tiles, also with completed grouting). If the subject of the agreement



cannot be installed on the date specified in the statement due to the Buyer's fault, ALSANIT is entitled to withdraw from the assembly and leave the goods at the Buyer's disposal. In the above situation, the Buyer will be charged additional costs incurred by ALSANIT.

19. If the agreement includes the assembly of products, ALSANIT is not responsible for poorly prepared rooms intended for the installation of the products, including any unevenness, offsets, and gaps between ALSANIT products and poorly prepared rooms. The responsibility for the quality and proper preparation of rooms for installation rests with the Buyer.
20. If the agreement includes the assembly of cabins or lockers with full-height covers, ALSANIT is not responsible for any losses resulting from the assembly in rooms where there are irregularities between ALSANIT products and poorly prepared rooms, particularly in cases of failure to maintain right angles and lack of sufficient installation clearances. The parties agree that any damage to walls or tiles resulting from the installation of ALSANIT products at full room height will be repaired by the Client at their own expense.
21. ALSANIT is not responsible for any damages arising from incorrect or incomplete information provided by the Purchaser regarding hydraulic installations, heating systems, including underfloor heating.
22. After the completion of assembly work, the Buyer is obliged to conduct a final acceptance of the subject of the agreement. The acceptance takes place on the day indicated by ALSANIT as the day of completion of assembly and readiness for acceptance. If during the acceptance procedures any discrepancies of the subject of the Agreement or its elements are found, particularly defects and faults in the subject of the Agreement or other cases of non-performance or improper performance of the Agreement by ALSANIT, the Buyer is obliged to submit written remarks in the acceptance protocol and sign it, unless the reported defects are significant and prevent the use of the subject of the agreement. In the event of an unjustified refusal to sign the acceptance protocol by the Buyer, ALSANIT will set an additional 3-day deadline for the acceptance of the work. The Buyer's failure to proceed with acceptance within the specified period entitles ALSANIT to unilaterally accept the work, and the findings made in the protocol will be binding on the Buyer.
23. Disposal of packaging waste generated after installation (pallets, films, cardboard, polystyrene, packaging) is the responsibility of the Client. The Contractor is not obliged to remove it, unless otherwise agreed in the contract. At the Client's request, the Contractor may provide removal and disposal of packaging waste as an additional service, priced separately.
24. Industrial and intellectual property rights to the products manufactured by ALSANIT and related documents and services remain the property of ALSANIT and are not transferred to the Buyer in any case.
25. The Buyer becomes the owner of the goods upon full payment for the goods, within the deadlines specified in the order (retention of title to the sold goods, Article 589 of the Polish Civil Code). If the Buyer fails to make payment within the specified period, ALSANIT is entitled to demand the return of the unpaid goods from the Buyer. ALSANIT may also claim damages if the goods are used, damaged, or destroyed, particularly if the value of the goods recovered from the Buyer is lower than the amount the Buyer should have paid for the received goods.
26. Both parties are not responsible for non-performance or delays in the performance of the subject of the agreement resulting from the occurrence of force majeure. The concept of force majeure includes natural events or actions taken by governing authorities or actions taken by third parties that cannot be predicted or controlled in any way, such as hurricanes, floods, fires, wars, embargoes, etc.
27. The assignment of claims arising from the agreement between the parties requires prior written consent from ALSANIT for its validity.
28. The warranty conditions are regulated by the document "Warranty for ALSANIT Products" and are valid for the period indicated in the accepted offer. The Buyer is obliged to report defects in the delivered products under the conditions specified in the aforementioned document available on the ALSANIT website. The warranty does not cover defects that remain invisible after installation and do not affect the product's usability.
29. In the case of an unjustified warranty claim, the Buyer is liable to ALSANIT for damages in the amount of the costs incurred by



ALSANIT as a result of handling the unjustified claim.

30. In the case of manufacturing products according to the documentation provided by the Buyer, ALSANIT is not legally and materially responsible for:
  - a. infringement of copyrights, designer rights, or any rights of third parties,
  - b. the correctness of dimensions and other errors contained in the documentation.
31. ALSANIT and the Buyer are mutually obliged to maintain confidentiality of all information obtained in connection with the performance of the subject of the agreement. Breach of this obligation may result in liability for damages on the part of the infringer.
32. In matters not regulated by the provisions of these rules, the provisions of the Polish Civil Code shall apply. In the case of agreements concluded with foreign entities, all disputes arising from or that may arise from the concluded agreement shall be subject to the exclusive jurisdiction of Polish courts and Polish law.
33. The language of the agreements with ALSANIT is Polish. In the case of a document prepared by ALSANIT in two languages, in the event of any inconsistency in the text of the document, the Polish text shall prevail.
34. By placing an order, the Buyer accepts the ALSANIT OWSiD and agrees to the processing of their personal data by ALSANIT for the purpose of fulfilling the subject of the agreement, as well as for marketing purposes related to its business activities.
35. Any disputes that may arise during the execution of the subject of the agreement will be resolved amicably by the parties. If an amicable settlement of the dispute is impossible, the dispute shall be resolved by a common court competent for ALSANIT's registered office.
36. ALSANIT reserves the unconditional right to create and use photographic documentation of its products, including at installation sites. Images of the products may be published without the need to obtain prior consent from the end client. These materials may be used for promotional, marketing, and reference purposes, and the client shall not have any claims in this regard.
37. Any publication, copying, distribution, or use of images of Alsanit products, technical drawings, marketing materials, or any similar content without the express prior consent of Alsanit is strictly prohibited. Such actions constitute a violation of copyright and legally protected interests of the company and will result in decisive legal action.



---

## An integral part of the GTCS is the Transport Conditions Specification (TCS)

### Transport Conditions Specification

#### §1. Definitions

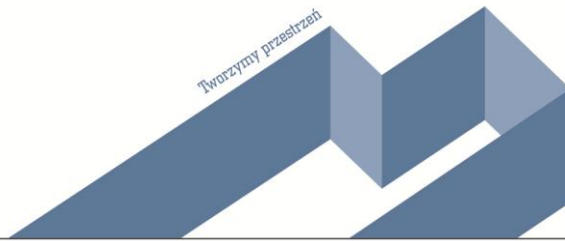
1. **Manufacturer** – Alsanit sp. z o.o.
2. **Client** – an entity entering into an agreement with the Manufacturer for the sale or production of Goods.
3. **Consignee** – the Client or an entity indicated by the Client as the place of delivery of the Goods.
4. **Goods** – movable items being the subject of a sales or delivery agreement.

#### §2. Rules for organization and execution of deliveries

1. The Goods are dispatched immediately after completion of production, from Monday to Friday between 6:30–14:00, excluding public holidays, unless the Parties agree otherwise.
2. After completion of production, the Manufacturer informs the Client by electronic means, telephone or SMS about:
  - a) the estimated date and time of delivery,
  - b) the quantity, dimensions and weight of pallets/packages.

The indicated dates are of an indicative nature and may change due to reasons beyond the Manufacturer's control.

3. The Manufacturer shall not be liable for delays in delivery resulting from circumstances beyond its control, in particular force majeure, weather conditions, strikes, failures, road difficulties, or decisions of administrative or customs authorities.
4. The risk of loss or damage to the Goods passes from the Manufacturer to the Client at the moment the unloading of the Goods begins at the place of delivery, however after loading of the Goods for transport the responsibility lies with the carrier. The party in the complaint procedure with the carrier is the one ordering the transport service.
5. Unloading of the Goods is the responsibility of the Consignee. The driver is not obliged to perform unloading activities. The Consignee is obliged to ensure appropriate technical and organizational conditions enabling efficient and safe unloading.
6. The free waiting time of the vehicle is 60 minutes from the moment the vehicle is made available for unloading at the place of delivery. After exceeding this time, the Manufacturer is entitled to charge a fee of PLN 100 net for each commenced hour of waiting.
7. In the case where delivery is carried out by a carrier ordered by the Manufacturer, the Client is obliged to immediately perform quantitative and qualitative acceptance of the Goods in the presence of the carrier. All visible damage or discrepancies must be noted on the WZ document (Goods Issue Note) at the moment of receipt of the Goods.
  - a) Lack of annotation of damage on the WZ document results in the loss of the right to pursue claims for transport damage.
  - b) In the case of international road transport, the Client is obliged to note the damage on the CMR document.
  - c) Complaints regarding transport damage must be reported no later than within 3 working days from the date of signing the WZ or CMR document, to the email address: [export@alsanit.eu](mailto:export@alsanit.eu), together with photographic documentation.
8. The Client is obliged to provide a correct and complete delivery address no later than on the day of placing the order, unless the Parties agree otherwise. In the event of a change of delivery address, the Client is obliged to immediately inform the Manufacturer. A change of delivery address may result in additional transport costs.
9. The transport price includes one unloading place. Indication of a greater number of unloading places entitles the Manufacturer to charge additional costs.
10. In the event of refusal to accept or unload the Goods by the Consignee, the Manufacturer is entitled to charge the Client all costs incurred in connection with such refusal, including costs of re-transport, storage and logistics handling.
11. Deliveries carried out at non-standard hours require prior arrangements and confirmation in the order and may be associated with additional costs.



ALSANIT

12. In the case of delivery carried out by a dedicated vehicle, the Client bears the cost of hiring the entire vehicle.
13. Pallets on which the Goods are delivered are non-returnable and are not subject to settlement, unless the Parties agree otherwise in writing.
14. Customs clearance:
  - a) Export clearance is organized by the Manufacturer and its cost is covered by the Client.
  - b) Import clearance is organized by the Client. The Client is obliged, before shipment, to provide the Manufacturer with complete data regarding the place and entity performing the clearance. All import clearance costs are covered by the Client.

### **§3. Requirements regarding transport and vehicle**

1. It is assumed that the Client does not report any specific requirements regarding transport, cargo securing, type of vehicle or delivery date, unless such requirements have been expressly agreed with the Manufacturer and confirmed in the contract or order.
2. Non-standard requirements include in particular:
  - a) deliveries at night hours,
  - b) deliveries at a strictly specified time (FIX),
  - c) deliveries on weekends and public holidays,
  - d) vehicles equipped with a loading lift,
  - e) vehicles other than a standard curtain-sided trailer,
  - f) pallets deviating from the Manufacturer's standards,
  - g) non-standard method of packaging or securing the Goods.
3. Implementation of non-standard requirements requires prior acceptance of the Manufacturer and may be associated with additional costs.

### **§4. Collection of Goods by the Client**

1. After completion of production, the Manufacturer informs the Client about the readiness of the Goods for collection, providing the quantity, dimensions and weight of pallets/packages. The condition for release of the Goods is full payment of the order value, unless the Parties have agreed on deferred payment.
2. Within 3 working days from the date of receiving information about readiness of the Goods for collection, the Client is obliged to provide the Manufacturer with:
  - a) registration number of the collecting vehicle,
  - b) planned date and approximate time of collection.
3. Collection of the Goods should take place no later than within 5 working days from the date of notification of readiness for collection.
4. After the expiry of the deadline indicated in §4 point 3, the Manufacturer is entitled to charge a storage fee of PLN 50 net for each pallet for each commenced calendar day of storage.
5. In the event of failure to provide the information referred to in point 2, the Manufacturer has the right to refuse to release the Goods.
6. Collection is possible from Monday to Friday between 6:30–14:00, excluding public holidays.
7. The Manufacturer has the right to refuse to release the Goods and immediately notify the Client if the means of transport (vehicle) provided for loading does not meet the technical requirements ensuring safe transport of the products.

Tomasz Hlebionek

CEO of ALSANIT Sp. z o. o.